

Risk List

**Version1.0**

**Anh Minh**

**01/11/2019**

**VERSION HISTORY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Version #** | **Implemented**  **By** | **Revision**  **Date** | **Approved**  **By** | **Approval**  **Date** | **Reason** |
| 1.0 | Anh Minh | 05/12/2019 |  |  | Create Document version 1.0 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Table of Contents**

[1. Introduction 2](#_Toc26622373)

[2. Risk List 2](#_Toc26622375)

1. **Introduction**

The risk list is a statement of risks assessed and prioritized

# **Risk List**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Number | Risk name | Possibility | Impact | Priority | How to prevent or minimize |
| 1 | Difficulties with new technologies | Moderate | Moderate | Moderate | 1. Organize training sessions on new technologies for all members |
| 2 | Lost data | High | High | High | 1. Online storage  2. Create a backup file |
| 3 | Machinery and equipment had problems during the project's implementation | Moderate | Moderate | Moderate | 1.Implementation on many devices |
| 4 | Performance is not guaranteed | High | High | High | 1. Keep members in the best state  2. Regularly interested and updated the working situation of the members. |
| 5 | Customer change | High | Moderate | Moderate | 1. Having a contract, a written signature of the customer for specific requirements upon project receipt.  2. There is a specific process for customer change |
| 6 | Member left the project | High | High | High | 1. Ensure all members are fully involved in the work of the project.  2. Regular meetings (outside work) to build solidarity  3. Having a mechanism to manage and archive work documents of all members. |
| 7 | Members have unequal qualifications | High | High | High | 1. Training members from the beginning of the project.  2. Organize cross-training sessions for members. |